



## PCMS PTSA GMM Meeting Minutes

Friday, June 2, 2023

Attendance: Heidi Kirchoff, Stephanie Shipley, Jeff McGowan, Amanda Rench, Shilpa Schuettenhelm, Katie Brown, Emily Loney, Joana Figueiredo, Laura Gaffney, Kasey Trefethen, Toni Hunter.

Call to Order: Stephanie Shipley called the meeting to order at 12:40pm. Proper notice was given and there was quorum in attendance.

### **Secretary's Report** – Heidi Kirchoff

- April GMM meeting minutes approved as presented.

### **Treasurer's Report** – Shilpa Schuettenhelm

- Reviewed financial highlights of 2022-2023.
- Reviewed proposed 2023-2024 Interim Budget. Motion made to "approve the 2023-2024 Interim Budget as presented". Motion seconded. Motion passed.

### **Principal's Report** – Jeff McGowan

- 8<sup>th</sup> graders are excited to be done with school.
- Had 5<sup>th</sup> grade welcome day yesterday. Went well and all elementary schools attended. Leadership and WEB students worked with the 5<sup>th</sup> graders in groups. Gave tours and practiced going through lunch line. Got a cookie.
- EVP in August. Will be able to practice on lockers and have tours.
- Working on the school supply list by grade level so it will be available early enough to order from Amazon.
- Limited activities the last day of school. Basketball and crafts will be some of the activities.
- Will follow up with Mr. Meyers to make sure there isn't a Final on promotion day.

### **New Business** – Stephanie Shipley

- Changes should be made to the Standing Rules to accommodate state and local PTSA pricing changes for the new school year. Motion made to "change the date to 2023-2024, change section 12 to "family memberships shall not exceed \$35. Community members shall not exceed \$25. Staff membership shall not exceed \$15. And an individual membership shall not exceed \$25." For section 14, add the line "in the event of no Vice President, the presidency shall transfer to the Treasurer". For section 19, change the line that says from one vote to 2 votes. For section 23, change "see number 17" to "see number 19"." Motion seconded. Motion approved.

**Consent Agenda attached with board reports, below are additions.**

### **President's Report**- submitted by Stephanie Shipley

- PCMS Kitchen Staff received "Outstanding Advocate Award" from the Issaquah PTSA Council.
- Open positions for the board: VP of Programs and Events, VP of Campus Support, Advocacy, FACE and ISF REP. Chair positions open as well.
- Thank you to everyone that donated for the staff appreciation week.

### **Membership Director Report**- submitted by Melynda Cook

- Nothing to report.

**Programs & Events Director Report-** submitted by Kym Clayton (presented by Stephanie Shipley)

- Nothing to report.

**Outreach Director Report-** submitted by Lily Jong

- Nothing to report.

**Fundraising Director Report-** submitted by Lindsey Pinkston

- Nothing to report.

**Communications Director Report-** (open)

- Nothing to report.

**Advocacy Director Report –** (open)

- Nothing to report.

**ASB/Lynx Life Liaison Report –** Morgan Dye

- Nothing to report.

**FACE Director Report –** Joana Figueiredo

- Nothing to report.

**ISF Director Report –** Katie Brown

- Over 500 people attended “Nourish Every Mind” Luncheon
- Didn’t quite meet donation goal but had 100 new donors.
- Remember corporate gift matching.

**Campus Support VP Report –** Amanda Rench and Emily Loney

- Last volunteer opportunities are for the laptop turn-in on June 12 and 8<sup>th</sup> grade party on June 14.
- Look for more volunteer opportunities during EVP in August.

Adjournment: The meeting was adjourned at 1:32pm.

Submitted by, Heidi Kirchoff, PCMS PTSA Secretary