



Pacific Cascade PTSA 2.6.41

General Membership Meeting

Monday, September 29, 2025, 6pm

Location: Library

Board Attendees: Kasey Trefethen, Laura Gaffney, Kate Weinstein, Emily Garner, Chelsea Musick, Bess Colturn, Breanne Senior, Melynda Cook, Erin Gunn

Other PTSA Member Attendees: Sherry Hassard, Allison Smedley, VyVy Lampa

Guest Speakers: Principal Jeff McGowan

With a quorum present, Chair Kasey called the meeting to order at 6:03pm.

Principal McGowan presented a brief update on school happenings.

- Beginning of the school year off to a great start. Uptick in enrollment (between 25-30 students after August 15th). Enrollment around 625-650
- Clubs have started including a new club this year – crochet club.
- Open position in the PCMS kitchen for a baker.
- 1st Java with Jeff: Thursday, Oct. 9th at 10am – PCMS

Jeff departed at 6:25

New Business

- Standing Rules Updates – Kasey reviewed the proposed changes to the standing rules. A motion was made and seconded to approve the standing rule changes as presented. There was no further question or discussion so Kasey called for a voice vote and the motion passed unanimously.
- Nominating Committee Openings – Kasey indicated that we will need three members to be voted in as our nominating committee to help identify candidates for elected officer roles for 2025-26. There were no volunteers at this point so we will continue to look for nominees.

Secretary's Report

- Kate noted the June GMM minutes were available in advance on our website as well as hard copies provided at the meeting that evening. With no questions or changes the minutes were accepted as presented.

Treasurer's Report

- Laura shared a summary of the 2024-25 Annual Financial Report, noting the majority of funding going to curriculum enrichment and programs/events; the full report is available on the website.
- Annual Financial Review 2024-25: The Annual Year End Financial Review was completed by Chelsea Musick, Hannah Bowen, and Kate Weinstein. Chelsea noted that the financial records were in good order and only suggested making a change in regards to password security in the standing rules which was done with the approval of the standing rules for this year.



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- Laura shared a summary of the July – August Treasurer’s Report and noted the full report is available on the website. July was quiet and August income was membership fees and donations and the expenses were WA state PTA fees, the Cultural Fair Janitorial fee from the end of last year, and paypal fees. With no further question, the July-August Treasurer’s Report was accepted as presented.
- Laura reviewed the changes to the 2025-26 Operating Budget from the interim budget that had been passed in June 2024. She noted the 2 minor changes to the budget included expense increases to the “school signage and cricut” line and the “website” line item changed to “technology use” and also had an increase in expense. membership, cultural fair, and spooky bingo and a reduction to the family/student activities line item. She anticipates a net loss with reserves to cover. A motion was made that we approve the operating budget as presented. The motion was seconded and with no further questions, Kasey called for a voice vote and the motion passed unanimously.

Programs, Director & Committee Reports

- **FACE** – Bess reported that they would be meeting with all the FACE chairs from the various schools in the district and will gather information for what her role might look like going forward after
- **Membership** - Emily shared we had 66 family memberships, 27 individual memberships, and 21 staff memberships. This is a 10% increase over last year. The goal is to get 100% staff membership and the WAPTSA Platinum Membership Growth Award
- **Programs** - Kasey
 - mentioned staff breakfast 10/15 - sign up for donations
 - Reflections date 10/24; chair will be Jenn Jamieson Leme
 - Spooky Bingo on 10/27
 - Cultural Fair Night scheduled for 5/20
- **ASB**
 - Fundraiser is the biggest thing going on right now through 10/9
 - 10/31 Social during the school day and the volunteer sign up is already full.



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- **Outreach** - Angel Closet and Power packs are available for those in need and the nurse recently asked for snacks to be donated.
- **Fundraiser** - current fundraiser running through 10/9
- **ISF** - Laura shared a brief update on Issaquah School Foundations support at PCMS
- **Other Business** - The lost and found is overflowing. Please have your student check for items.

With no further questions or new business, Kasey adjourned the meeting at 6:42pm.

Respectfully submitted by Kate Weinstein, Secretary