



Pacific Cascade PTSA 2.6.41

General Membership Meeting Minutes

Tuesday, March 26, 2024, 1:00-2:00pm

Draft until approved at June 2024 GMM

Board Attendees: Kasey Trefethen, Shilpa Schuettenhelm, Laura Gaffney, Chelsea Ko, Toni Hunter, Liette Loiselle, Morgan Dye, Lily Jong, Jitendra Vats

Other PTSA Member Attendees: Sherry Hassard, Heeyoung Chung, Nicole Ossinger

Board Members Absent: Stephanie Harris, Emily Garner

With a quorum present, President Kasey called the meeting to order at 1:06pm.

President's Report

- Kasey welcomed everyone and reviewed the agenda, provided an overview of the PCMS PTSA as well as accomplishments for the year and upcoming activities.
- Kasey reminded everyone of the Mariners game and ticket purchase deadline extended to 4/3. Staff Appreciation week will be May 6-10. A survey is also open to all members & non-members to provide feedback to the PTSA board.

New Business

- Officer Election– President Kasey noted it was now time for the 2024-25 officers election and read the WSPTA Uniform Bylaws Article 5, Section 6 and then Laura Gaffney, chair of nominating committee, read aloud the report of the committee and announced that all candidates meet the requirements of the WSPTA Uniform Bylaws:
 - President – Kasey Trefethen, Treasurer – Laura Gaffney, co-Vice Presidents Programs & Events: Stephanie Harris & Chelsea Ko, Vice President Campus Support – Chelsea Musick, Secretary – no nominee
- The report was presented to President Kasey Trefethen and the committee was thanked for its work. President Kasey re-read the proposed slate of officers and asked for nominations from the floor for president, vice president campus support, vice president programs & events, secretary, and treasurer, in turn. There were no additional nominations and the president declared the nominations closed with the secretary role remaining open. The nominees were elected by voice vote in accordance with WSPTA Bylaws Article 5 Section 6B.

Secretary's Report

- Laura noted the January GMM minutes were available in advance on our website. With no questions or changes the minutes were accepted as presented.



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- Laura shared that the PTSA awards are open for nomination through the end of the month and confirmed that students can submit nominations.

Treasurer's Report

- Shilpa shared a summary of the January – February Treasurer's Report and noted the full report is available on the website. With no further question, the January – February Treasurer's Report was accepted as presented.
- Shilpa noted the PTSA has two required financial reviews and in January the midyear financial review was completed by Lily Jong, Emily Loney, Joana Figueiredo. Lily noted that they found all records to be organized and clear; the only minor recommendation was to keep a list in one place of the online services we are using.
- Shilpa informed the board and attendees that a budget committee will need to be formed to prep the 2024-25 budget. Kasey, Laura, Shilpa and either Chelsea Ko or Steph Harris agreed to be on the committee, anyone else is welcome to join and can email Shilpa.
- Shilpa shared the recommendation from the Spring Grant Review committee (Shilpa Schuettenhelm, Emily Loney, Maya Widyasari, Laura Gaffney) for three grants with a total funding request of \$780. Shilpa made a motion to approve the Grant recommendation; Toni seconded. Kasey asked for further discussion and hearing none, called for a voice vote and the motion passed unanimously.

Programs, Director & Committee Reports

- **Membership** – Kasey shared update on membership number on Emily's behalf. A question was raised on what number of staff memberships it would have taken to reach 100% staff membership as defined by WSPTA.
- **Programs** – Chelsea gave a brief update on the Cultural Fair now being held in May.
- **8th grade grad signs** – Available for purchase through April 22. Will publicize on website and social shortly.
- **ASB** – Morgan shared that popcorn volunteers are always needed. There is typically an end-of-year social but it's generally handled by the school.
- **ISF** – No further updates.
- **Outreach** – Lily noted the food drive is through March 28 and that she has volunteer support for the delivery to the Food Bank.



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- **Advocacy** – Jitendra encouraged everyone to sign up for WA State PTA alerts as they focus on important priorities. There was decent success in this last legislative session with three bills passed; two bills that did not pass may be moved to future sessions. He especially was following the financial education instruction bill as he thinks it is so critical to kids moving into adult independent life. The challenge was that schools don't have the staff and there wasn't enough time to work through implications to other graduation requirements, etc.
 - **FACE** – Liette noted that this role is not only about new families, but also community engagement for everyone. Liette is checking with the front office about new families and any support needed, but none has been raised.

Kasey let everyone know that Principal Jeff McGowan could not be here today to give an update but we will look at scheduling a Java with Jeff session this spring.

Kasey asked if there was any additional new business and Jitendra raised a question about the lack of quality AV equipment for drama productions. Shilpa noted that last year a board member worked with Mr. Batchelder to write a grant to get some additional microphones and that could be an option again in the future; Laura shared that many of the schools have this issue given the age of buildings, cost of new equipment, etc.

With no further new business, Kasey adjourned the meeting at 1:41pm.

Respectfully submitted by Laura Gaffney, Secretary